



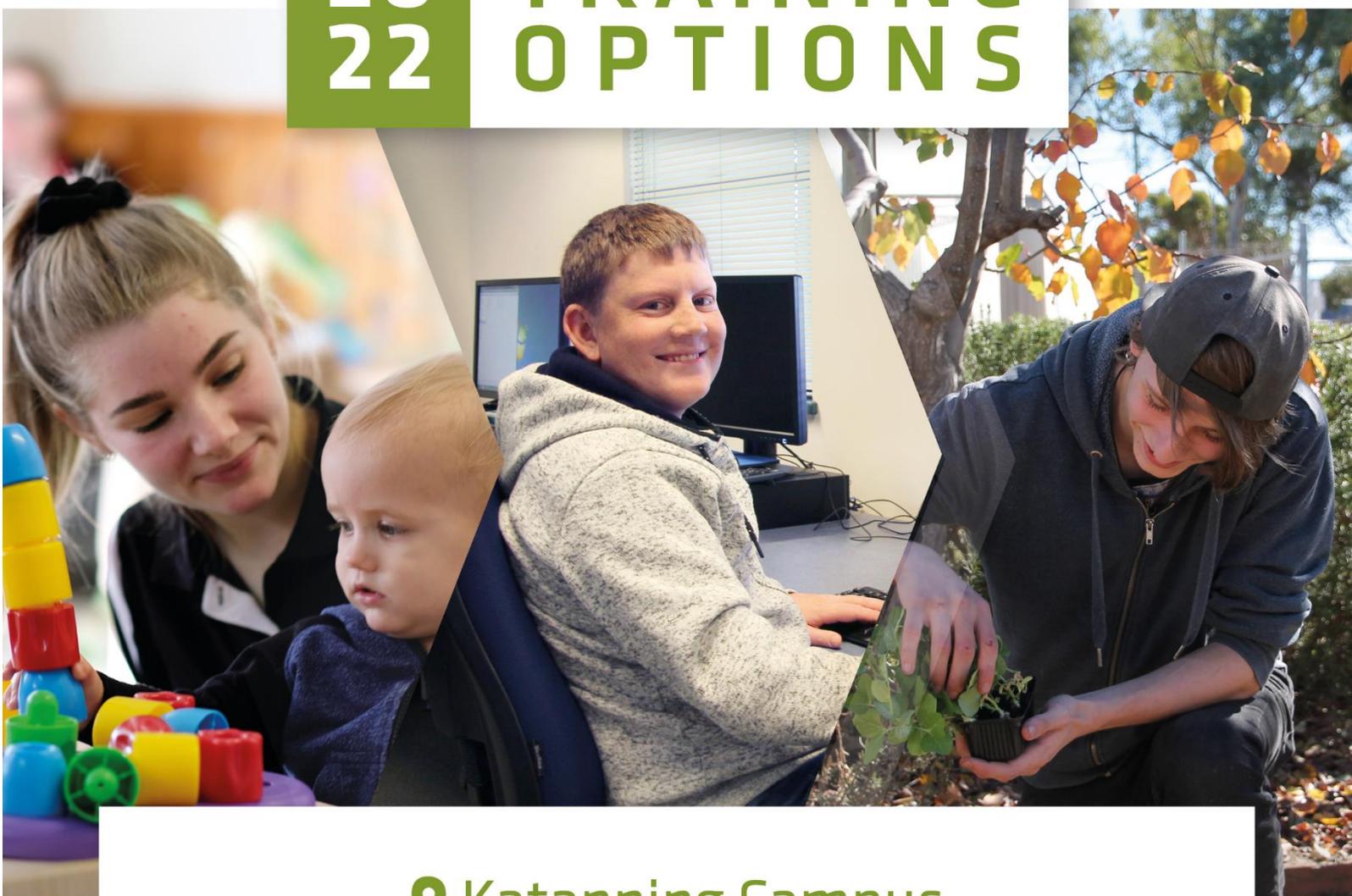
South
Regional



VET delivered to Secondary Students

20
22

TRAINING
OPTIONS



📍 Katanning Campus

RTO Code 52790

southregionaltafe.wa.edu.au



Contents

Contents	2
Introduction	4
Katanning Campus Offerings Overview	7
Vet in Schools – Course Offerings	8
Certificate II in Rural Operations.....	9
Certificate III in Early Childhood Education & Care	10
Certificate III in Education Support	11
Certificate II in Business	12
Certificate II in Hospitality	13
Require additional information?	14

We cover the South West and Great Southern



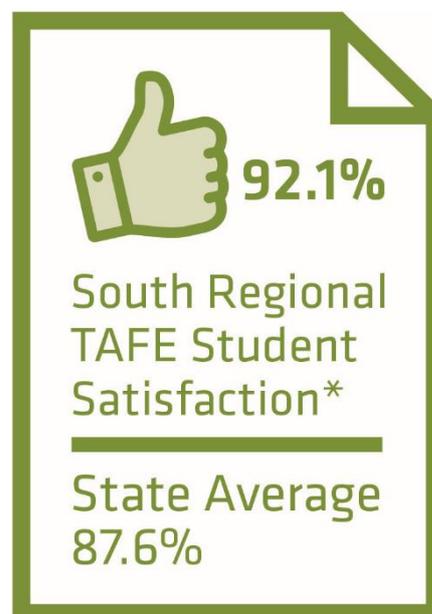
We provide the training to equip you with the skills you need to get the job you want

By engaging with industry, we can ensure we are meeting the high standards required for training and assessing. This means on completion of your course, you can be sure you'll have the right skills and knowledge to do the job you've trained for.

Our highly skilled lecturers have worked, or still work, in their industry and have specialised training and assessing skills.

To help you secure your dream job, you'll receive a nationally recognised qualification that will be welcomed by business and industry.

*2019 Student Satisfaction Survey by Department of Training and Workforce Development.





Introduction

General Information

The Vocational Education and Training delivered to Secondary Students (VETdSS) program provides senior secondary students with the opportunity to integrate their traditional academic studies with a vocational education study pathway.

Successful completion of a vocational qualification provides students with credits towards a nationally recognised VET qualification that will give a competitive advantage to gain employment in their chosen career or undertake further training. Students who are enrolled in a VETdSS course attend a South Regional TAFE campus one or two days per week, for various lengths of time.

This booklet provides information on the range of qualifications being offered at South Regional TAFE Bunbury campus under the VETdSS program for 2022.

South Regional TAFE offers a range of courses and pre-apprenticeships as part of our VETdSS programs.

Information covered in this booklet includes, minimum entry requirements, delivery details, costs and uniform requirements (if applicable).

The VETdSS program pathway offers opportunities to:

- ▶ Develop your work, employability and life skills, whilst broadening your career options.
- ▶ Gain a realistic view of industry expectations and to develop industry specific skills.
- ▶ Improve your future employment prospects, your chances of selection for other training courses and can offer pathways into higher education in the future.
- ▶ Study in an adult learning environment.
- ▶ Gain nationally recognised VET qualifications and units of competency while completing your Western Australian Certificate of Education.
- ▶ Gain an understanding of the world of work, providing you with practical skills and valuable experience to assist with planning and pursuing your career pathways.



Who can apply?

Applications will be accepted from students who can meet the following criteria:

- ▶ Currently enrolled at a secondary school and commencing Year 11 or 12 in 2022;
- ▶ Will pass or have passed Year 10 with a 'C' grade average or with Curriculum Framework Level 3.5 or better (the Year 10 mid-year report **MUST** be included for application purposes);
- ▶ Have completed and passed the online literacy and numeracy assessment (NAPLAN or OLNA);
- ▶ Student application has been endorsed by their school;
- ▶ Meet Australian citizenship and/or visa requirements;
- ▶ Have not previously completed a Nationally Recognised VET qualification under the VET delivered to Secondary Students program.

How to apply?

- ▶ Submit an application online via a link on the South Regional TAFE website – Southregionaltafe.wa.edu.au
- ▶ An applications booklet is located on the website for further information.
- ▶ Applications for 2022 programs, open on **Monday 26th July 2021**.
- ▶ Applications close on **Monday 16th August 2021**.
- ▶ Late applications and applications not submitted online (via email, post, phone call etc.) will not be accepted.

Competitive courses

Highly competitive courses will require an interview. Applicants are required to be available for an interview between **Monday the 13th to Friday the 24th of September 2021**.

Preparing for your interview

Be prepared for your interview, bring your resume, any certificate or achievements you may have to highlight why you wish to be selected for the course you have applied for. Extra experience in the chosen field will always help towards your application, e.g. Volunteering, any work experience and hobbies.

Fees and Charges

Secondary school students undertaking VETdSS programs as part of their secondary education including pre-apprenticeships in schools are exempt from tuition, resource and enrolment fees.

However, depending on the chosen course students may be required to purchase a uniform, protective equipment, text books or trade equipment/tools/licences.

Note: *Some sub-class visa holders will be required to pay full-fees.*



Key program details and responsibilities

- ▶ Students attend their chosen campus 1 or 2 days a week for the allocated length of their course.
- ▶ For some Pre-apprenticeship courses, after the designated delivery requirements one of the TAFE attendance days will become a work placement day. The student will attend a work placement to put learnings into practice and gain industry experience, enhance knowledge and refine skills.
- ▶ You will experience learning in an adult environment with students of all ages and backgrounds.
- ▶ There is an expectation that when attending classes, you will assume greater responsibility for your own care and safety, as a responsible young adult.
- ▶ All students enrolled at South Regional TAFE are expected to adhere to the student code of conduct. (a copy is located on our website)
- ▶ Whilst attending South Regional TAFE, you are under the supervision of the lecturer taking the class.
- ▶ You will not be supervised during break times.
- ▶ You are expected to remain within the College grounds unless you provide your lecturer with written notification from your parent/guardian or school.
- ▶ You are responsible for your own travel arrangements to your chosen campus and work placement (if applicable).
- ▶ You are required to attend all your classes including those that may occur on a designated school pupil free day.
- ▶ Attendance is recorded and all absences are reported to your school. You are required to notify your lecturer if you will not be attending.
- ▶ You are expected to dress appropriately whilst on campus. Some courses have uniform requirements which must be adhered to or you may not be able to attend on that day. When special or protective clothing and/or footwear is required, it must be worn without exception.

Katanning Campus Offerings Overview

State ID	National ID	Qualification	Duration
Agriculture, Animals, Science and the Environment			
BDE2	AHC21216	Certificate II in Rural Operations	4 Terms
Education and Community Services			
J587	CHC30113	Certificate III in Early Childhood Education and Care	6 Terms
J588	CHC30213	Certificate III in Education Support	4 Terms
Business and Finance			
** AVU8	BSB20115	Certificate II in Business	4 Terms
Hospitality, Tourism and Events			
AZW1	SIT20316	Certificate II in Hospitality	4 Terms

**These courses are in transition and the scope may change.

Disclaimer

Programs are subject to minimum student enrolments and will only run if viable numbers are achieved. South Regional TAFE also reserves the right to alter delivery times and course content.

A woman with blonde hair in a bun, wearing a white short-sleeved shirt with colorful polka dots and green pants, sits on a light-colored tiled floor. She is looking towards two children. A young girl with dark hair, wearing a yellow long-sleeved shirt and dark pants, sits next to her, holding a pink stuffed piggy bank. To the right, a young boy with brown hair, wearing a red long-sleeved shirt and dark pants, sits with his hands clasped. The background shows a bright, modern classroom with wooden chairs, tables, and colorful decorations. A large green banner is at the top of the page.

VET in Schools

Course Offerings



Certificate II in Rural Operations

National ID: AHC21216 State ID: BDE2

Are you interested in working in Rural WA. Do you enjoy working outdoors?

Get started on your career in Rural Operations with this entry level course including agriculture, horticulture, and conservation and land management.

Practical work is carried out on campus, students will be involved in outside excursions and on site visits to industry.

You will gain practical skills to work safely on rural work sites and carry out a range of manual tasks — as well as operate basic machinery and tools. You will learn how to work effectively in industry, manage pests and weeds, Identify Fauna and flora and manage resources.

Competitive entry

This is a competitive course and will require an interview.

- ▶ Available places: 12
- ▶ Available to: Year 11 only

Delivery Period

Day	Location	Duration
Tuesday	Katanning	4 Terms
Extra delivery	Katanning	3 x 1-week blocks

Commitment

- ▶ Full participation in training activities
- ▶ Up to three hours of homework/study per week

Student to supply

(Guide only) Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ PPE

Further study options

- ▶ Certificate III in Rural Operations
- ▶ Certificate II and III Agriculture and Horticulture

Students who complete this course can expect to find employment in entry level positions, in agriculture and mixed rural enterprises.



Certificate III in Early Childhood Education & Care

National ID: CHC30113 State ID: J587

If you have a genuine interest and passion for the care and education of children up to the age of five then this expanding industry is for you. During this course, students will gain the knowledge and skills to work effectively as an educator, understanding children’s learning, providing learning support and identifying and responding to children at risk. You’ll also learn how to interact and foster the development of children while working within legal requirements and ensuring the children’s health and safety are not at risk. Our qualification will ensure you meet the high standards of education and care of children the industry demands.

As part of this course you’ll undertake a supervised work placement where you get to use the skills and knowledge you’ve learned. You will work closely with children from different backgrounds and cultures and provide care and support for them in various child care situations.

This qualification is designed to provide a range of practical skills, technical training and communication skills for a career in early child education and care, including roles such as:

- ▶ Early childhood educator
- ▶ Playgroup supervisor
- ▶ Recreation assistant
- ▶ Nanny
- ▶ Family day care educator

Competitive entry

This is a competitive course and will require an interview.

- ▶ Available places: 6
- ▶ Available to: Year 11 ONLY (this course is delivered over 2 years)

Delivery period

Day	Location	Duration
Tuesday	Katanning	6 Terms

Work placement

Minimum Hours	Days allocated for work placement
240	To be negotiated with school

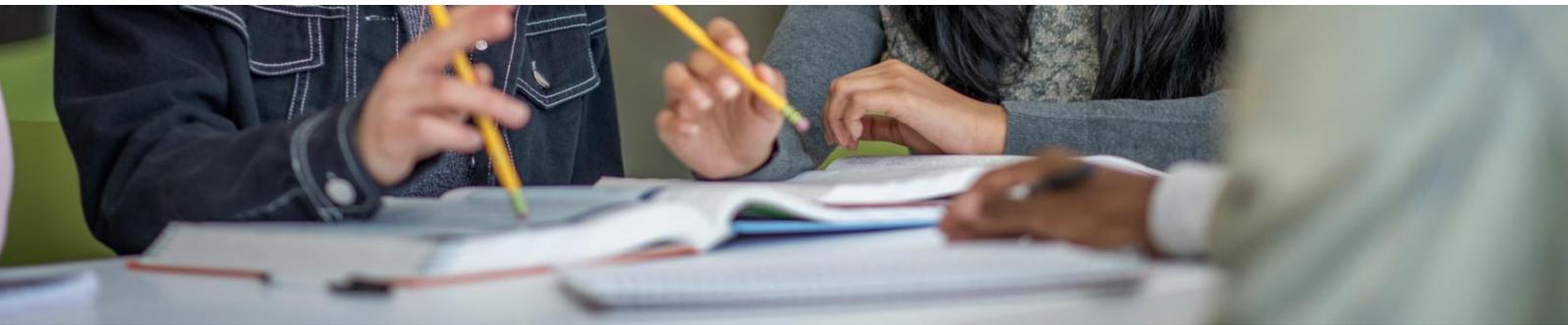
Commitment

- ▶ Up to three hours per week additional study/homework
- ▶ Work placement is required (Travel may be necessary)

Student to supply

(Guide only) Specific course requirements will be provided at enrolment.

- ▶ Text books (available from TAFE) pens, pencils and A4 file
- ▶ Uniform for work placement



Certificate III in Education Support

National ID: CHC30213 State ID: J588

If you are interested in helping grow the next generation, this qualification will provide you with the practical skills and knowledge to assist the teaching staff in schools and provide care and supervision for children from kindergarten to Year 10. You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs.

You will also learn how to work with children and young people at risk of harm, work effectively with culturally diverse students, families and co-workers and gain an introductory knowledge into working with children with special needs. As part of this qualification you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned.

Competitive entry

This is a competitive course and will require an interview.

- ▶ Available places: 6
- ▶ Available to: Year 12 ONLY

Delivery period

Day	Location	Duration
Tuesday	Katanning	4 Terms

Work placement

Minimum Hours	Days allocated for work placement
100	To be negotiated with school

Commitment

- ▶ Full participation in training activities
- ▶ Up to three hours of homework/study per week
- ▶ Students will complete the first three cluster of units over 3 terms (1, 2 & 3) and final cluster will need to be completed as self-paced flexible delivery (and pay accordingly) in the following year.

Student to supply

(Guide only) Specific course requirements will be provided at enrolment.

- ▶ Pens, pencils, calculator and A4 file
- ▶ School polo shirt with logo for work placement
- ▶ Text book: "Supporting Education" (available from TAFE (approx. \$145))

Further study options

- ▶ Certificate IV in Education Support



Certificate II in Business

National ID: BSB20115 State ID: AVU8

Business encompasses a huge range of career options. From developing a business idea, to ensuring you've got the right people, processes and structures in place to achieve a strategy.

This course is designed to teach you the fundamentals while also giving you the necessary problem solving and organisation skills to thrive in an active marketplace.

Employees with good office administration skills are essential to many workplaces. This qualification will provide you with the practical skills and knowledge to prepare for work and perform a range of administrative tasks in a defined context, including word processing, spreadsheets, mail procedures, preparing and processing accounts and the operation of a range of general office equipment.

Successful completion of this qualification provides an opportunity to gain employment as:

- ▶ Clerical worker
- ▶ Administration officer
- ▶ Data entry operator
- ▶ Receptionist

Recommended background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive entry

Interviews may be conducted for students meeting minimum requirements for entry to this course.

- ▶ Available Places: 12
- ▶ Available To: Year 11 and 12

Delivery period

Day	Location	Duration
Tuesday	Katanning	4 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to supply

(Guide only) Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ ATP on-line study access (\$19.31 per unit)

Further study options

- ▶ Certificate III in Business
- ▶ Certificate III in Business Administration
- ▶ Certificate III in Accounts Administration



Certificate II in Hospitality

National ID: SIT20316 State ID: AZW1

If you like working with people from all walks of life and like to travel, a hospitality qualification will give you skills that can take you around the globe. Gain invaluable knowledge and experience such as barista skills, hospitality, bar skills, restaurant service skills and customer service.

This qualification will assist you to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops. Job roles involve customer interaction and using practical skills and basic industry knowledge, working under direct supervision.

Successful completion of this qualification provides you with the opportunity to work in the hospitality industry as a bar attendant, bottle shop attendant, café attendant, catering assistant, food and beverage attendant, front office assistant, gaming attendant, porter, room attendant.

Recommended background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive entry

- Interviews may be conducted for students meeting minimum requirements for entry to this course.
- ▶ Available Places: 12
 - ▶ Available To: Year 11 only

Delivery period

Day	Location	Duration
Tuesday	Katanning	4 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to three hours of homework/study per week

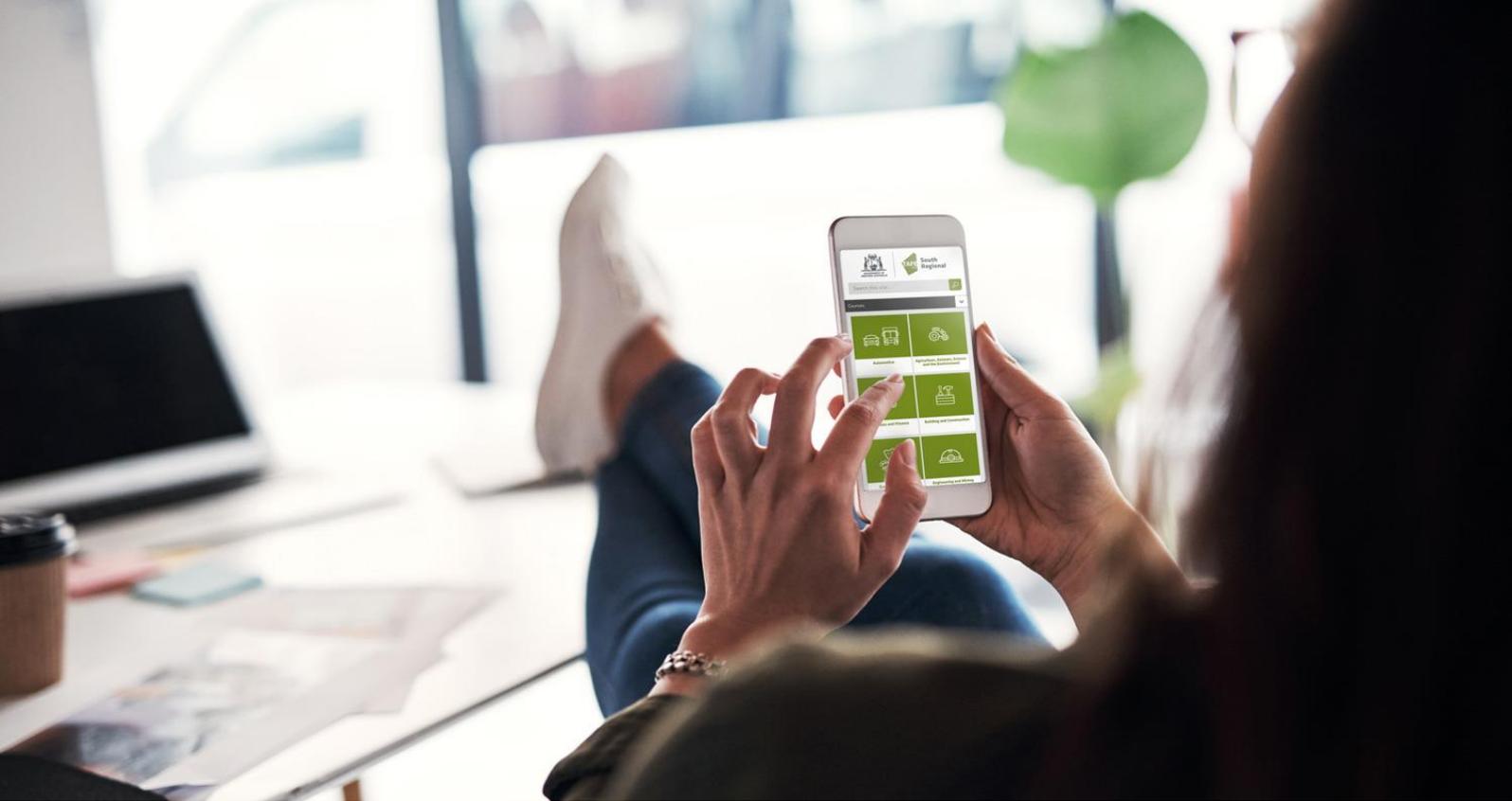
Student to supply

(Guide only) Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ Uniform
- ▶ Black closed in shoes

Further Study options

- ▶ Certificate III in Hospitality



Require additional information?

Come in to the South Regional TAFE Katanning Campus

Address: 9 Dore Street, Katanning WA 6317

Phone: 6371 3444 or Freecall 1800 621 445

Email: katanning@srtafe.wa.edu.au

Contacts

Course Information Team

Phone: 6731 3870

Email: CourseAdvice@srtafe.wa.edu.au

VETdSS Applications

Email: VETdSS.Applications@srtafe.wa.edu.au

Careers advice

Great Southern Jobs and Skills Centre

Phone: 13 64 64

Email: Albanyjsc@srtafe.wa.edu.au

Website: jobsandskills.wa.gov.au

Visit the Website

southregionaltafe.wa.edu.au