



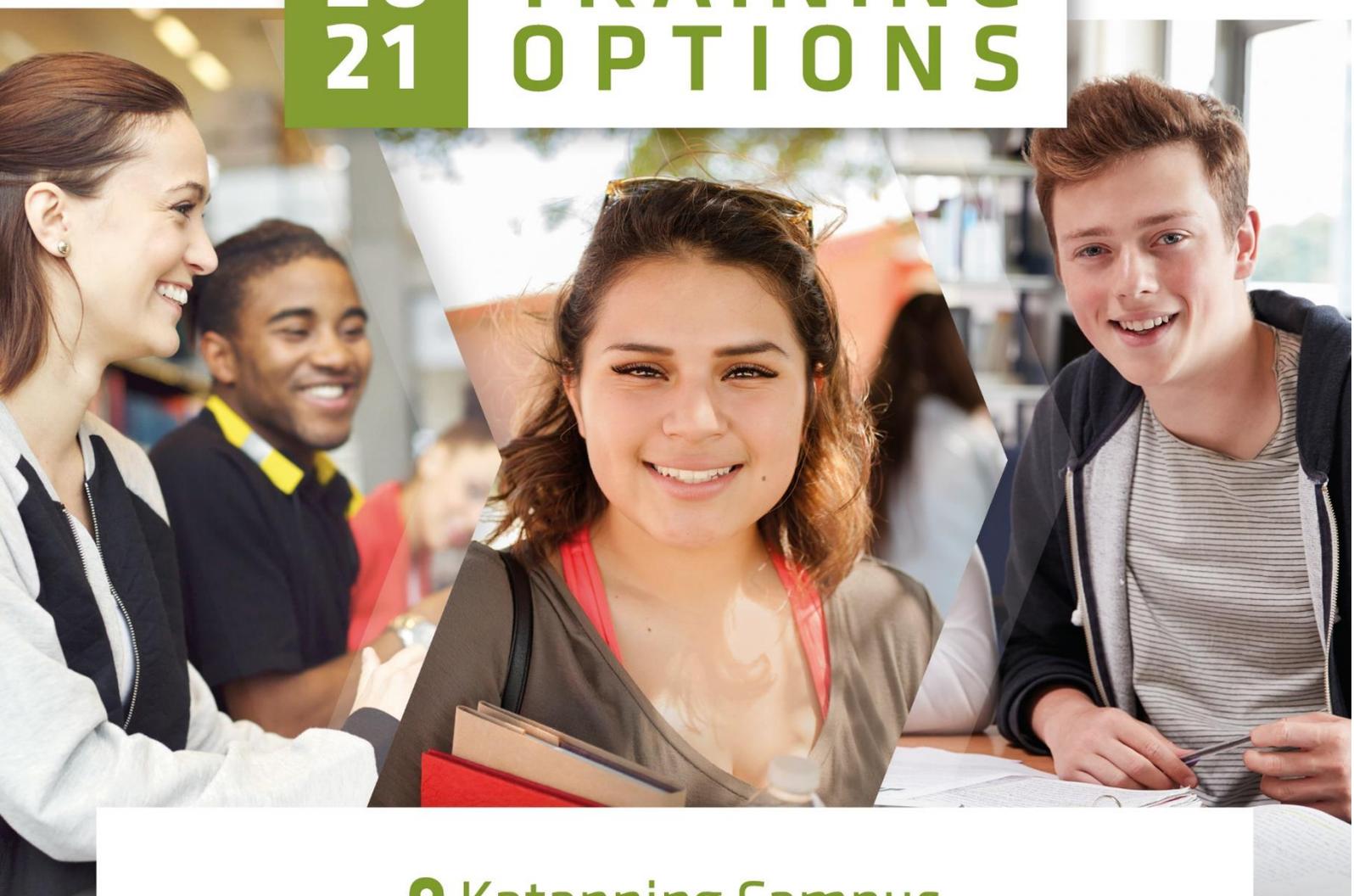
South
Regional



VET delivered to Secondary Students

20
21

TRAINING
OPTIONS



 Katanning Campus

RTO Code 52790

southregionaltafe.wa.edu.au



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We cover the South West and Great Southern



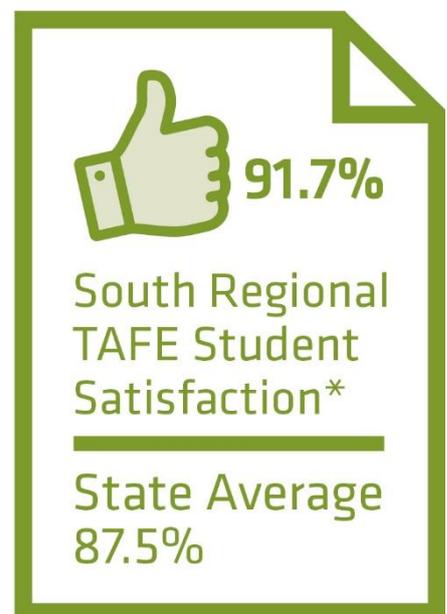
We provide the training to equip you with the skills you need to get the job you want

By engaging with industry, we can ensure we are meeting the high standards required for training and assessing. This means on completion of your course, you can be sure you'll have the right skills and knowledge to do the job you've trained for.

Our highly skilled lecturers have worked, or still work, in their industry and have specialised training and assessing skills.

To help you secure your dream job, you'll receive a nationally recognised qualification that will be welcomed by business and industry.

*2019 Student Satisfaction Survey by Department of Training and Workforce Development.





Introduction

General Information

The Vocational Education and Training delivered to Secondary Students (VETdSS) program provides senior secondary students with the opportunity to integrate their traditional academic studies with a vocational education study pathway.

Successful completion of a vocational qualification provides students with credits towards a nationally recognised VET qualification that will give a competitive advantage to gain employment in their chosen career or undertake further training. Students who are enrolled in a VET delivered to Secondary Students course attend a South Regional TAFE campus one or two days per week.

This booklet provides information on the range of qualifications being offered at South Regional TAFE South West campus under the Vocational Education and Training delivered to Secondary Students (VETdSS) program for 2021.

South Regional TAFE offers a range of courses and pre-apprenticeships as part of our VET delivered to Secondary Students programs.

Information covered includes, minimum entry requirements, delivery details, costs and uniform requirements (if applicable).

The VETdSS program pathway offers opportunities to:

- ▶ Develop your work, employability and life skills, whilst broadening your career options.
- ▶ Gives you a realistic view of industry expectations and to develop industry specific skills.
- ▶ Improves your future employment prospects, your chances of selection for other training courses and can offer pathways into higher education in the future.
- ▶ To study in an adult learning environment.
- ▶ Gain nationally recognised VET qualifications and units of competency while completing your Western Australian Certificate of Education.
- ▶ Gain an understanding of the world of work, providing you with practical skills and valuable experience to assist with planning and pursuing your career pathways.

Who Can Apply?

Applications will be accepted from students who can meet the following criteria:

Currently enrolled in high school and commencing Year 11 or 12 in 2021;

Will pass or have passed Year 10 with a 'C' grade average or with Curriculum Framework Level 3.5 or better (the Year 10 mid-year report MUST be included for application purposes);

Student application has been endorsed by their school.

Meet Australian citizenship and/or visa requirements;

Have not completed a Nationally Recognised VET qualification under the VET delivered to Secondary Students program.



How to Apply?

The application process is completed online via a link on the South Regional TAFE website – Southregionaltafe.wa.edu.au

An applications booklet is located on the website for further information.

Applications for 2021 programs, open on **Monday the 27th July 2020**.

Applications close on **Monday the 17th August 2020**.

Late applications and applications not submitted online (via email, post, phone call etc.) will not be accepted.

Disclaimer

Programs are subject to minimum student enrolments and will only run if viable numbers are achieved. South Regional TAFE also reserves the right to alter delivery times and course content.

Competitive courses

Highly competitive courses will require an interview. Applicants must be available for an interview between **Monday the 14th to Friday the 25th of September 2020**.

Be prepared for your interview, bring your resume, any certificate or achievements you may have to highlight why you wish to be selected for the course you have applied for. Extra experience in the chosen field will always help towards your application, e.g. Volunteering, any work experience.

Fees and Charges

Secondary school students undertaking VETdSS programs as part of their secondary education including pre-apprenticeships in schools are exempt from tuition, resource and enrolment fees.

However, depending on the chosen course students may be required to purchase a uniform, protective equipment, text books or trade equipment/tools/licences.

Note: *Some sub-class visa holders will be required to pay full-fees.*



Key program details and responsibilities

- ▶ Students attend their chosen campus 1 or 2 days a week for the allocated length of their course.
- ▶ For Pre-apprenticeship courses, after the designated delivery requirements one of the TAFE attendance days will become a work practice placement day and the student will attend a work placement to gain industry experience, enhance knowledge and refine skills.
- ▶ You will experience learning in an adult environment with students of all ages and backgrounds.
- ▶ There is an expectation that when attending classes, you will assume greater responsibility for your own care and safety, as a responsible young adult.
- ▶ All students enrolled at South Regional TAFE are expected to adhere to the student code of conduct. (a copy is located on our website)
- ▶ Whilst attending South Regional TAFE, you are under the supervision of the lecturer taking the class,
- ▶ You will not be supervised during break times.
- ▶ You are expected to remain within the College grounds unless you provide your lecturer with written notification from your parent/guardian or the school.
- ▶ You are responsible for your own travel arrangements to your chosen campus and work placement (if applicable).
- ▶ You are required to attend all of your classes including those that may occur on a designated school pupil free day.
- ▶ Attendance is recorded and all absences are reported to your school. You are required to notify your lecturer if you will not be attending.
- ▶ You are expected to dress appropriately whilst on campus. Some courses have uniform requirements which must be adhered to or you may not be able to attend on that day. Where special or protective clothing and/or footwear is required, it must be worn without exception.

Katanning Campus Offerings Overview

State ID	National ID	Qualification	Duration
Agriculture, Animals, Science and the Environment			
BDE6	AHC20416	Certificate II in Horticulture	3 Terms
Education and Community Services			
AWJ7	CHC22015	Certificate II in Community Services (General)	3 Terms
AWJ7	CHC22015	Certificate II in Community Services (Childcare Focus)	3 Terms
J588	CHC30213	Certificate III in Education Support	3 Terms
Business and Finance			
AVU8	BSB20115	Certificate II in Business	3 Terms
Hospitality, Tourism and Events			
AZW1	SIT20316	Certificate II in Hospitality	3 Terms

A woman with blonde hair in a bun, wearing a white short-sleeved shirt with colorful polka dots and green pants, sits on a light-colored tiled floor. She is looking towards two children. To her right, a young girl with dark hair, wearing a yellow long-sleeved shirt and dark pants, sits cross-legged holding a pink stuffed pig. Next to her, a young boy with brown hair, wearing a red long-sleeved shirt and dark pants, sits cross-legged with his hands clasped. The background shows a bright, modern classroom with wooden chairs, tables, and colorful decorations. A large green banner is at the top of the page.

VET in Schools

Course Offerings



Certificate II in Horticulture

National ID: AHC20416 State ID: BDE6

If you have an interest in learning about gardening and general horticultural practices, this entry level course will help guide you through the basics of the industry.

Horticulture is one of the fastest growing industries in Australia with the sector playing an important role in delivering economic, social and environmental value.

Throughout this course you will obtain the skills to assist in gaining entry-level employment and is a direct pathway to progressing into the Certificate III in Agriculture.

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 15**
- ▶ **Available To: Year 11 and 12**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to Supply

This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Personal protective equipment
- ▶ Sun hat & sunglasses
- ▶ Steel capped boots
- ▶ Long sleeved cotton work shirt
- ▶ Long cotton work pants
- ▶ Pens, pencils and A4 file
- ▶ Calculator

Further Study Options

- ▶ Certificate III in Horticulture
- ▶ Certificate II in Conservation and Land Management
- ▶ Certificate III in Agriculture

Note: Course commencement is subject to sufficient enrolments.



Certificate II in Community Services (General)

National ID: CHC22015 State ID: AWJ7

Imagine being able to make a difference to people’s lives every day you work. Begin your journey towards a rewarding career in Community Services with this introductory program.

This qualification will provide students with the practical skills and knowledge to participate in community organisations that seek to encourage and assist community groups to identify their needs, and plan and develop appropriate services and facilities to meet those needs.

Students will also develop skills in communication, information provision and processing, administration support, networking and group support. Successful completion of this qualification provides students with the opportunity to gain entry level positions in the community services sector.

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 10**
- ▶ **Available To: Year 11 and 12**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to Supply

This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB

Further Study Options

- ▶ Certificate III in Community Services Work
- ▶ Certificate III in Early Childhood Education and Care
- ▶ Certificate III in Education Support

Note: Course commencement is subject to sufficient enrolments.



Certificate II in Community Services (Childcare Focus)

National ID: CHC22015 State ID: AWJ7

Imagine being able to make a difference to people’s lives every day you work. Begin your journey towards a rewarding career in Community Services with this introductory program.

This qualification will provide students with the practical skills and knowledge to participate in community organisations that seek to encourage and assist community groups to identify their needs, and plan and develop appropriate services and facilities to meet those needs.

Students will also develop skills in communication, information provision and processing, administration support, networking and group support. Successful completion of this qualification provides students with the opportunity to gain entry level positions in the community services sector and continue into Certificate III in Early Childhood Education & Care.

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 10**
- ▶ **Available To: Year 11 and 12**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Work Practice

Minimum Hours	Commencement	Days Allocated for Work Practice
120	TBA	TBA

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to Supply

This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ Text Book: “The Big Picture” available from TAFE (approx. \$78)
- ▶ Polo shirt for work placement

Further Study Options

- ▶ Certificate III in Community Services Work
- ▶ Certificate III in Early Childhood Education and Care
- ▶ Certificate III in Education Support

Note: Course commencement is subject to sufficient enrolments.



Certificate III in Education Support

National ID: CHC30213 State ID: J588

If you are interested in helping grow the next generation, this qualification will provide you with the practical skills and knowledge to assist the teaching staff in schools and provide care and supervision for children from kindergarten to Year 10. You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs.

You will also learn how to work with children and young people at risk of harm, work effectively with culturally diverse students, families and co-workers and gain an introductory knowledge into working with children with special needs. As part of this qualification you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned.

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 6**
- ▶ **Available To: Year 12 Only**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Work Practice

Minimum Hours	Commencement	Days Allocated for Work Practice
100	TBA	TBA

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week
- ▶ Students will complete the first three cluster over 3 terms (1, 2 & 3) and final cluster will need to be completed as self-paced flexible delivery (and pay accordingly) in the following year.

Student to Supply

This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Pens, pencils, calculator and A4 file
- ▶ School polo shirt with logo for work placement
- ▶ Text book: "Supporting Education" available from TAFE (approx. \$145)

Further Study Options

- ▶ Certificate IV in Education Support

Note: Course commencement is subject to sufficient enrolments.



Certificate II in Business

National ID: BSB20115 State ID: AVU8

Business encompasses a huge range of career options. From developing a business idea, to ensuring you've got the right people, processes and structures in place to achieve a strategy.

This course is designed to teach you the fundamentals while also giving you the necessary problem solving and organisation skills to thrive in an active marketplace.

Employees with good office administration skills are essential to many workplaces. This qualification will provide you with the practical skills and knowledge to prepare for work and perform a range of administrative tasks in a defined context, including word processing, spreadsheets, mail procedures, preparing and processing accounts and the operation of a range of general office equipment.

Successful completion of this qualification provides an opportunity to gain employment as:

- ▶ Clerical worker
- ▶ Administration officer
- ▶ Data entry operator
- ▶ Receptionist

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 15**
- ▶ **Available To: Year 11 and 12**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to Supply

This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ Futura on-line study access (\$19.31 per unit)

Further Study Options

- ▶ Certificate III in Business
- ▶ Certificate III in Business Administration
- ▶ Certificate III in Accounts Administration

Note: Course commencement is subject to sufficient enrolments.



Certificate II in Hospitality

National ID: SIT20316 State ID: AZW1

If you like working with people from all walks of life and like to travel, a hospitality qualification will give you skills that can take you around the globe. Gain invaluable knowledge and experience such as barista skills, hospitality, bar skills, restaurant service skills and customer service. This qualification will assist you to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops.

Job roles involve customer interaction and using practical skills and basic industry knowledge, working under direct supervision.

Successful completion of this qualification provides you with the opportunity to work in the hospitality industry as a bar attendant, bottle shop attendant, café attendant, catering assistant, food and beverage attendant, front office assistant, gaming attendant, porter, room attendant.

Recommended Background

- ▶ Minimum Year 10 completion with a C grade average across three subjects including Maths and English.

Competitive Entry

Interviews will be conducted for students meeting minimum requirements for entry to this course.

- ▶ **Available Places: 12**
- ▶ **Available To: Year 11 and 12**

Delivery Period

Day	Location	Duration
Tuesday	Katanning	3 Terms

Commitment

- ▶ Full participation in training activities
- ▶ Up to two hours of homework/study per week

Student to Supply

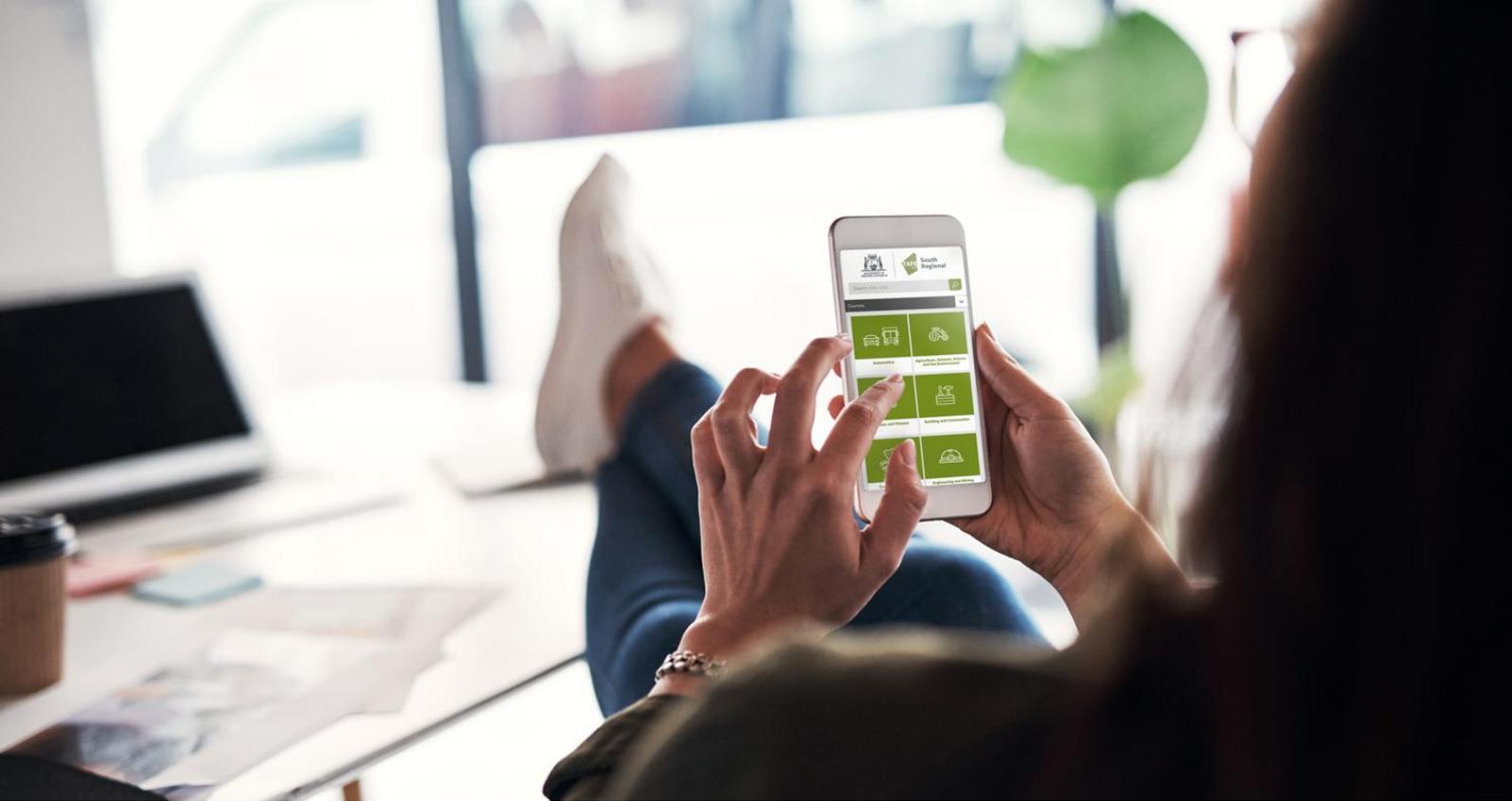
This is a guide only. Specific course requirements will be provided at enrolment.

- ▶ Pens, paper, files, USB
- ▶ Uniform
- ▶ Black closed in shoes

Further Study Options

- ▶ Certificate III in Hospitality

Note: Course commencement is subject to sufficient enrolments.



Require additional information?

Come in to the South Regional TAFE Katanning Campus

Address: 9 Dore Street, Katanning WA 6317

Phone: 6371 3444 or Freecall 1800 621 445

Email: katanning@srtafe.wa.edu.au

Contact the Course Information Team

Phone: 6731 3868 or 6371 3748

Email: CourseAdvice@srtafe.wa.edu.au

Contact the VETdSS Applications

Phone: 1800 621 445

Email: VETdSS.Applications@srtafe.wa.edu.au

Careers advise

Great Southern Jobs and Skills Centre

Phone: 13 64 64

Email: Albanyjsc@srtafe.wa.edu.au

Website: jobsandskills.wa.gov.au

Visit the Website

southregionaltafe.wa.edu.au